



## **COMMUNITY RELATIONS INTERNSHIP**

### **Primary Responsibilities**

- Organize and attend community events with players.
- Assist with auction tables.
- Draft auction letters and donation letters for community organizations, as well as draft press releases for community events.
- Contact local groups and help to schedule/organize player appearances.
- Assist with the execution of player and coaches clinics.
- Provide support for the Mystics Foundation in various capacities.
- Assist with organizing various community events throughout the season.
- Other responsibilities as designated.

### **Secondary Responsibilities**

- Assist with coordinating charity drives/collections at games
- Help facilitate autograph sessions at games

### **Essential requirements**

- Undergraduate or Graduate student in good academic standing.
- Excellent communication skills (both verbal and written).
- Strong organizational skills.
- Able to work all Mystics home games; must be willing to work a flexible schedule including days, nights and weekends.
- Familiar with Maryland, DC, Virginia area.
- General knowledge of professional sports and women's basketball preferred.

### **How To Apply**

Submit your cover letter and resume to:

Nicole Boden  
Director, Community Relations  
nboden@washmystics.com